

242999



**ADMINISTRATIVE RECORD
RIVERSIDE AVENUE SITE
NEWARK, ESSEX COUNTY, NEW JERSEY**

Prepared for:

U. S. EPA, Region II
Removal Action Branch
Edison, New Jersey 08837

Prepared by:

Region II Removal Support Team 2
Weston Solutions, Inc.
Northeast Division
Edison, New Jersey 08837

DC #: RST-02-F-1815
TDD # TO-0024-0058
EPA Contract No.: EP-W-06-072

January 2012

**ADMINISTRATIVE RECORD
RIVERSIDE AVENUE SITE
NEWARK, ESSEX COUNTY, NEW JERSEY**

Prepared for:

U. S. EPA, Region II
Removal Action Branch
Edison, New Jersey 08837

Prepared by:

Region II Removal Support Team 2
Weston Solutions, Inc.
Northeast Division
Edison, New Jersey 08837

DC #: RST-02-F-1815
TDD # TO-0024-0058
EPA Contract No.: EP-W-06-072

November 2011

Administrative Records in Local Repositories

The "Administrative Record" is the collection of documents which forms the basis for the selection of a response action at a Superfund site. Under Section 113(k) of the Comprehensive Environmental Response, Compensation, and Liability Act, as amended by the Superfund Amendments and Reauthorization Act, The U.S. Environmental Protection Agency (EPA) is required to establish an Administrative Record available at or near the Site.

The Administrative Record file must be reasonably available for public review during normal business hours. The record file should be treated as a non-circulating reference document. This will allow the public greater access to the volumes and also minimize the risk of loss or damage. Individuals may photocopy any documents contained in the record file, according to the photocopying procedures at the local repository.

The documents in the Administrative Record file may become damaged or lost during use. If this occurs, the local repository manager should contact the EPA Regional Office for replacements. Periodically, the EPA may send supplemental volumes and indexes directly to the local repository. These supplements should be placed with the initial record file.

The Administrative Record file will be maintained at the local repository until further notice. Questions regarding the maintenance of the record file should be directed to the EPA Regional Office.

The Agency welcomes comments at any time on documents contained in the Administrative Record file. Please send any such comments to Eric Daly, Response and Prevention Branch, EPA, Region II, Woodbridge Avenue, Edison, NJ 08837.

For further information on the Administrative Record file, contact Eric Daly, On-Scene Coordinator, EPA, Region II, at (732) 321-4350.

RIVERSIDE AVENUE SITE
ADMINISTRATIVE RECORD GUIDANCE
CONTENTS

1.0 SITE IDENTIFICATION

- 1.1 Background - RCRA and other information
- 1.2 Notification/Site Inspection Reports
- 1.3 Preliminary Assessment (PA) Report
- 1.4 Site investigation (SI) Report
- 1.5 Previous Operable Unit Information

2.0 REMOVAL RESPONSE

- 2.1 Sampling and Analysis Plan/Workplans
- 2.2 Sampling and Analysis Data/Chain of Custody Forms/Data Validation Assessment
- 2.3 EE/CA Approval Memorandum (for non-time critical removals)
- 2.4 EE/CA (for non-time critical removals)
- 2.5 Action Memorandum
- 2.6 Amendments to Action Memorandum
- 2.7 POLREP's
- 2.8 Other Technical Documents
- 2.9 Sampling and Analysis Reports/Trip Reports

3.0 REMEDIAL INVESTIGATION (RI)

- 3.1 Sampling and Analysis Plan
- 3.2 Trip Reports/ Chain of Custody Forms
- 3.3 Work Plan

4.0 FEASIBILITY STUDY (FS)

- 4.1 ARARS Determinations
- 4.2 FS Reports
- 4.3 Proposed Plan
- 4.4 Supplements and Revisions to the Proposed Plan

5.0 RECORD OF DECISION (ROD)

- 5.1 ROD
- 5.2 Amendments to ROD
- 5.3 Explanations of Significant Difference

RIVERSIDE AVENUE SITE
ADMINISTRATIVE RECORD GUIDANCE
CONTENTS (CONTINUED)

6.0 STATE COORDINATION

- 6.1 Cooperative Agreements/SMOA
- 6.2 State Certification of ARARS
- 6.3 State Referral Documents

7.0 ENFORCEMENT

- 7.1 Enforcement History
- 7.2 Endangerment Assessment
- 7.3 Administrative Orders
- 7.4 Consent Decrees
- 7.5 Affidavits
- 7.6 Documentation of Technical Discussion with PRPs on Response Actions
- 7.7 Notice Letters and Responses.

8.0 HEALTH ASSESSMENTS

- 8.1 ATSDR Health Assessments
- 8.2 Toxicological Profiles
- 8.3 Risk Assessment

9.0 NATURAL RESOURCE TRUSTEES

- 9.1 Notice Issued
- 9.2 Finding of Fact
- 9.3 Reports

10.0 PUBLIC PARTICIPATION

- 10.1 Comments and Responses
- 10.2. Community Relations Plan
- 10.3 Public Notice(s) (Availability of the Administrative Record, File, Availability of the Proposed Plan, Public Meetings)
- 10.4 Public Meeting Transcripts
- 10.5 Documentation of Other Public Meetings
- 10.6 Fact Sheets and Press Releases
- 10.7 Responsiveness Summary
- 10.8 Late Comments

RIVERSIDE AVENUE SITE
ADMINISTRATIVE RECORD GUIDANCE
CONTENTS (CONCLUDED)

11.0 TECHNICAL SOURCE AND GUIDANCE DOCUMENTS

- 11.1 EPA Headquarters Guidance
- 11.2 EPA Regional Guidance
- 11.3 State Guidance
- 11.4 Technical Source

RIVERSIDE AVENUE SITE
ADMINISTRATIVE RECORD FILE
MODEL INDEX OF DOCUMENTS

The index of documents contains the following information about each document:

Document #: Site Code (three letters of site name)-Section, First Page-Section - Last Page
EXAMPLE (RIV1.1001 - 1.1002)
Title: Abstract of Document Contents
Category: Document Category/Section of Administrative Record File
Author: Writer and affiliation
Recipient: Addressee or Public and Affiliation, if applicable
Date: When document was created or transmitted

Note: Items in the Administrative Record are for public access, and should be removed from the file only for copying. The cost of reproduction of the documents in the file is the responsibility of the person requesting the copy.

RIVERSIDE AVENUE SITE
ADMINISTRATIVE RECORD FILE
INDEX OF DOCUMENTS

Document #: RIV2.5001-2.5010

Title: Confirmation of Verbal Authorization for the CERCLA Removal Action at the Riverside Avenue Site, Newark Essex County, NJ

Category: Removal Response/Action Memorandum

Author: Michael Ferriola, On-Scene Coordinator, Response and Prevention Branch

Recipient: Richard L. Caspe, Director, Emergency and Remedial Response Division

Date: March 22, 2000

Document #: RIV2.5011-2.5026

Title: Request for Approval of a Removal Action, a Ceiling Increase and an Exemption from the 12-Month Limitation on Removal Actions for the Riverside Avenue Site, Newark, Essex County, New Jersey

Category: Removal Response/Action Memorandum

Author: Paul L. Kahn, On-Scene Coordinator, Response and Prevention Branch

Recipient: Walter E. Mugdan, Director, Emergency and Remedial Response Division

Date: August 23, 2011

Document #: RIV2.5027-2.5038

Title: Confirmation of Verbal Authorization for the CERCLA Removal Action at Riverside Avenue Site, Newark, Essex County, New Jersey

Category: Removal Response/Action Memorandum

Author: Paul L. Kahn, On-Scene Coordinator, Response and Prevention Branch

Recipient: Walter E. Mugdan, Director, Emergency and Remedial Response Division

Date: August 23, 2011

Document #: RIV2.9001-2.9026

Title: Technical Memorandum – Tentatively Identified Compounds in Underground Storage Tanks and Environmental Samples
29 Riverside Avenue Site, Newark, New Jersey
Work Assignment SERAS-089

Category: Removal Response/Sampling and Analysis Reports/Trip Reports

Author: Martin Ebel, SERAS Task Leader

Recipient: Don Bussey, EPA/ERT Work Assignment Manager

Date: November 17, 2010

Document #: RIV2.9027-2.9166

Title: Trip Report – Soil, Sediment, and Groundwater Sampling
29 Riverside Avenue Site, Newark, New Jersey
Work Assignment SERAS-089

Category: Removal Response/Sampling and Analysis Reports/Trip Reports

Author: Martin Ebel, SERAS Task Leader

Recipient: Don Bussey, EPA/ERT Work Assignment Manager

Date: November 9, 2010

Document #: RIV10.3001

Title: Notice of Public Availability

Category: Public Participation/Public Notice(s) (Availability of the Administrative Record, File, Availability of the Proposed Plan, Public Meetings)

Author: Paul L. Kahn, On-Scene Coordinator, Response and Prevention Branch

Recipient: Public

Date: October 2011